



## MEETING NOTICE

(MGL Chapter 30A, Sections 18-25)

TOWN OF GROVELAND  
2011 JUL 14 PM 5:14  
TOWN CLERK  
RECEIVED/POSTED

**COMMITTEE OR  
CONVENING BODY:**

Board of Selectmen

**MEETING PLACE:**

Selectmen's Conference Room  
Town Hall – 183 Main Street, Groveland, MA

**DATE & TIME OF  
MEETING:**

Monday, July 18, 2011 @ 6:00 P.M.

**AGENDA ITEMS:**

6:00 P.M. Executive Session – MGL Ch. 30A, §21(a) (3)  
to discuss strategy with respect to pending litigation

Executive Session-MGL Ch. 30A, §21(a) (3) to  
discuss strategy with respect to collective bargaining

**Old business:**

- (1) Resume discussion on unbalanced budget & whether  
hours will be needed to be cut to balance same
- (2) Review job description prepared by town counsel-fire chief  
position;
- (3) Review draft contract prepared by town counsel

Approve Minutes – July 5, 2011 & Executive Session Minutes-  
from June meetings

Approve Weekly Warrants

Approve Property Use Permits, if any

Chairman needs to sign Bagnall bill submittals

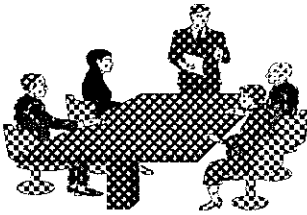
Chairman needs to re-sign a Mutual Aid Agreement (original  
not found in BOH files)

Review Correspondence

Signed:

Date: July 14, 2011

*All meeting notices must be time stamped and filed in the Town Clerk's Office and posted  
48 hours prior to the meeting (excluding Saturdays, Sundays and all Holidays).*



**BOARD OF SELECTMEN  
AGENDA**

**July 18, 2011**

**6:00 P.M - Call meeting to order  
All stand for Pledge of Allegiance**

**Approve Minutes: July 5, 2011**

**Approve Warrants:**

PW # 12-02	\$ 134,517.15
DW #12-01A	\$ 26,958.90
BW #12-01	\$ 1,397,550.38

**NEEDS ATTENTION**

1. Request Chairman and Attorney Hewigg resign Mutual Aid Agreement among Public Health Agencies in Emergency Preparedness Region 3A
2. Request for Property Use Permit from men's soccer league to use Shanahan Field in August and September. Stephen Merrill of town's league asks that their request be denied so fields can be rested—see his email to me
3. Chairman needs to sign Bagnall Building project bill submittal forms on table

**AGENDA APPOINTMENTS**

**6:00 PM – Attorney Hewig and Attorney Wes Marshall – Executive Session – MGL Ch. 30A, Sec. 21(a) (3) to discuss strategy with respect to pending litigation - Chairman declares “that holding an open meeting may have a detrimental effect on the litigating position of the town**

Old business: (1) Resume discussion on unbalanced budget & whether hours will be needed to be cut to balance FY '12 budget  
(2) Review job description for fire chief position drafted by town counsel  
(3) Review draft contract for fire chief position prepared by town counsel (this needs to be sent to Chief's attorney once you approve #2 & #3 items above).  
(4) Appointments – see attached list

**Next Meeting: Monday, August 1, 2011 @ 6:15 P.M.**

# MINUTES

## BOARD OF SELECTMEN

JULY 18, 2011

Meeting called to order at 6:09 P.M.

**Present** Donald N. Greaney and Chairman Elizabeth A. Gorski  
Town Counsel William Hewig

**Absent** William H. Darke

### **Executive Session**

Moved Greaney, seconded Gorski, and it was

**VOTED:** To enter into Executive Session in accordance with the provisions of MGL Chapter 30A, Section 21(a) (3) for the purpose of discussing strategy with respect to pending litigation; Chairman Gorski declaring that holding discussion in open session may have a detrimental effect on the litigating position of the town.

Greaney, Gorski – "Aye";

Executive Session was entered at 6:10 p.m. and closed at 7:20 p.m. The Board announced it will return to Open Session at the close of Executive Session. A copy of the Board's Executive Session Minutes are on file in a separate binder in the Administrative Assistant's Office.

### **Minutes**

Moved Greaney, seconded Gorski, and it was

**VOTED:** To accept the Minutes of July 5, 2011, as presented.

### **Warrants**

Due to the absence of Selectman Darke, Chairman Gorski called upon the Rule of Necessity for approving the Payroll Warrant. Moved Greaney, seconded Gorski, and it was

**VOTED:** To approve Payroll Warrant #12-02, Deduction Warrant #12-01A and Bill Warrant #12-01.

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JULY 18, 2011

**Annual Appointments**

The Board reviewed the final appointment list prepared by their Assistant. Moved Greaney, seconded Gorski, and it was

**VOTED:** To approve all appointees listed on the 2011-2012 Annual Appointment list, a copy of which is attached hereto and made a part of these Minutes.

**Property Use Permit**

The Board reviewed a Property Use Permit submitted by a men's soccer league seeking use of Shanahan Field on Sundays during the months of August through November. Youth Soccer representative Stephen Merrill has told the Board several times that they will be resting the field on Sundays and asked that the adult league not be allowed to use same. Selectmen Greaney and Gorski denied the Permit.

**Old Business**

Chairman Gorski and Greaney asked their Assistant to place the following items of old business on the next agenda for when Selectman Darke will be present to participate in discussion and decisions:

- 1) Discuss unbalanced FY12 budget and possibility of reducing hours;
- 2) Review job description drafted by town counsel for Fire Chief position;  
and
- 3) Review draft contract for Fire Chief position and make decision on number of weekly hours to be required for this position.

**Adjournment**

Moved Greaney, seconded Gorski, and it was

**VOTED:** To adjourn.

Adjourned at 7:58 P.M.

Respectfully submitted,

Nancy Lewandowski  
Administrative Assistant